

CITY OF SAINT PAUL, MINNESOTA
Bicycle Advisory Board

800 CHA, 25 West 4th Street, Saint Paul, MN 55112 – ph. 651-266-6217

APRIL 2008 MINUTES

SUBJECT: Bicycle Advisory Board Monthly meeting April 1, 2008

ATTENDING: David Kuebler, Eric Thompson, Rob Barbosa, Ed Lehr, Matthew Cole, Don Muske, Chris Budel, Kurt Shroeder, Richard Arey,

ABSENT: Eric Haugee (At-Large), Christina Morrison (PED), Kera Peterson (At-Large), Paul Iovino (Police), Rob Vanasek (Ward 4)

GUESTS: Deb Alper (1835 Fairmount), Jessica Treat (St. Paul TMO), Mike Madden (Neighborhoods First), Bob Spalding (Downtown District Council, Downtown Planning Commission); Bill Smith, BIKO Assoc.

SUBMITTED BY: David Kuebler

CALL TO ORDER: 4:55 P.M.

INTRODUCTIONS:

APPROVAL OF MARCH 2008:

CORRECTIONS REQUESTED OF MINUTES SUBMITTED:

- Under "SUBJECT" change "February 5" to "March 4".
- Under "ATTENDING" change spelling for Representative Cole from "Mathew" to "Matthew".
- Under Item No. 1 of "AGENDA ITEMS" change "Barbossa" to "Barbosa".
- Under Item No. 3d of "AGENDA ITEMS" change the MOTION to read as follows: "MOTION FOR ASKING THE CITY TO EXPLORE OBTAINING A ONE YEAR EXTENSION TO THE AYD MILL TRAIL GRANT AND INTSTALLING THE TRAIL ON THE WEST SIDE OF THE RAILROAD TRACKS AND TO EXPLORE BOTH ON-STREET AND OFF-STREET FACILITIES: MOTION: Thompson, E. SECONDED: Schroeder, K.; YEAS: 6; NEAS: 0; ABSTENTIONS: 2, (Kuebler, Thompson); MOTION CARRIED"

MOTION for APPROVAL of AMENDED MARCH 2008 MINUTES: Kuebler, D. SECONDED: Muske, D. YEHS: 8 NEYS: 0; MOTION CARRIED

APPROVAL OF AGENDA: Chair asked if there were any additions or deletions to the agenda. None were requested.

MOTION for APPROVAL of APRIL 2008 AGENDA: MOTION: Schroeder, K. SECONDED: Cole, M. YEHS: 8 NEYS: 0; MOTION CARRIED

AGENDA ITEMS

1) ADMINISTRATION

- a. Rob Barbosa gave presentation update on the meeting location for May:
 - i. Meeting will be at the Hazel Park Rec Center at Hazel and Case.
 - ii. Due to the logistics in getting all those who want to participate in the event to the location in a timely fashion such that BAB business can be conducted and the ride can take place, the barbeque has been eliminated.
 - iii. D2 and D5 have been invited to the event and a press release has already gone out to the D2 newsletter.
 - iv. The ride will happen after the meeting at approximately 5:30 which will be a shortened meeting
 - v. Discussion took place regarding the need to hold a BAB meeting to conduct regular BAB business as part of the event.
 1. Barbosa stated that regular business should be transacted and that the purpose of the meeting is to get the word out about the BAB and what the BAB does as well as getting others involved.
 2. Budel stated no business should be conducted and that the purpose of the holding the meetings in different locations was to bring a “show” to the District for people to experience bicycling in the District.
 3. Barbosa stated that the meeting would not need to be adjourned at 6:30. Rather the meeting could be adjourned at a later time. Barbosa also stated that the meeting could possible be shortened by approximately ½ hour if the Board so chose.
 4. Thompson stated that Parks has the same type of “revolving meeting location” and regular business is conducted wherever the meeting is held so that people can see how the Parks Department operates. Thompson also stated that if the neighborhood is invited then more specific parameters are needed.
 5. Barbosa stated that the intent of the two meetings in the District are for giving the District/Ward information on the BAB and one for gathering information from the District/Ward as to what they would like to see as it relates to improving access/usability of bicycle facilities.
 6. Muske stated that if no business is conducted during the events to take place at various District Councils throughout the summer then the impact to regular BAB business will be substantial.
 7. Thompson gave Barbosa credit for taking the lead in getting the idea of having BAB meetings at various meeting locations moving forward. Up until now the idea did not have a champion(s).
 8. Decision was to move forward with the meeting as planned at Hazel Park Rec Center.

2) DISCUSSION

a. FOCUS OF BICYCLE ADVISORY BOARD

- i. Lehr asked what the qualifications for BAB members are.
- ii. Thompson stated the process for approval of BAB members, as well as determining the qualifications, is based on the application used by the Mayor's office for installing BAB members. Thompson also stated that there was no requirement for being an avid bicyclist or being a staunch advocate. There was, however, the requirement that Ward Representatives needed to live in the Ward where their District is located.
- iii. Lehr discussed the issue of attendance at BAB meetings and the fact that PED seems to always miss the meetings.
- iv. Jessica Treat stated that PED could not make it to the BAB meeting tonight since they were not on the email list for notification of meetings, minutes, agendas, bike plan issues, etc.
- v. Kuebler agreed that PED was unfortunately left off the email list with regard to minutes, agendas and other communication. Kuebler also stated that since it is known that BAB meetings are held on the second Tuesday of the month, the fact that email notification of the meeting was not received should not be given as the reason for not attending the meeting.
- vi. Lehr made a motion

1. MOTION TO HAVE WARD REPS ASK THEIR COUNCIL PERSON TO CONTACT the PLANNING AND ECONOMIC DEVELOPMENT (PED) DIRECTOR REQUESTING RESOLUTION AS TO P.E.D NOT ATTENDING BAB MEETINGS: Lehr, E; SECONDED: Budel, C;

Additional discussion of the motion caused the following motion
MOTION TO TABLE THE ABOVE MOTION FOR A PERIOD OF TWO WEEKS: Kuebler, D; SECONDED: Cole, M;
YEHS: 7; NEYS: 2 (Thompson, ?????); MOTION APPROVED

Approval of the second MOTION led to the initial MOTION being defeated as follows: YEHS 0 NEYS: 9 MOTION DEFEATED.

b. FOCUS OF WARD REPRESENTATIVES

- i. Lehr asked where the Ward Representative document came from.
- ii. Lehr asked Thompson about whereabouts of the database/spreadsheet of bicycle advocates which was built from contacts made at the Bicycle Summit.
- iii. Lehr asked for a copy of the spreadsheet of bicycle advocates which was built from contacts made at the Bicycle Summit. Thompson and Kuebler stated they would provide Ed and the Ward Reps with a copy of the spreadsheet.
- iv. Thompson stated the purpose of the Ward Rep was for outreach to the District Councils and neighborhoods.

- v. Barbosa provided a summary of the District Council, City Council, opening meeting, public meeting/hearing process.
- vi. Thompson provided statements regarding the need for the Ward Reps to work with/through District Councils to affect change to the bicycle facilities/issues within the City in addition to being an advisory board to the Mayor.
- vii. General discussion on who the Ward Reps were, the difference between Wards and Districts and the need to keep the BAB updated on bicycle related happenings in the respective Wards.
- viii. Lehr discussed things that are happening in D1 that are bicycle related such as a proposal to extend the Grand Round.
- ix. Barbosa asked if the Ward Reps were willing to take on the duties as stated in the 2003 General Responsibilities document.
- x. Discussion took place regarding the General Responsibilities document.
- xi. Thompson suggested Ward Reps take a look at the General Responsibilities document and if modifications are needed/desired then the suggestions should be brought to the attention of the BAB.

3) Mike Madden came to discuss Ayd Mill Road and Ayd Mill Trail.

- a. Board did not entertain discussion by Mr. Madden regarding either the Ayd Mill Bike Trail or the resurrection of the Ayd Mill Road Task Force. Barbosa stated that the agenda had already been approved and no additions or deletions would be made.
- b. Madden asked to be included on next months agenda. Board voted he could be given some time next month.
- c. Madden asked if he could provide the Board a copy of a draft Ayd Mill Road resolution he had drafted. Barbosa stated Madden could give him (Barbosa) the draft resolution.

4) BIKE PLAN APPROVAL

- a. Treat stated she did not want the downtown portion of the bike plan approved by the BAB at this meeting. When asked why Treat stated that some recommendations needed to be reworked such as showing typical sections that provided ten foot vehicle travel lanes. Treat further stated that since the TMO paid for the study then they had authority to keep the plan from BAB adoption.
- b. Barbosa responded to Treat's comment by saying that the RFP was paid for by the TMO but used the City's Contract and the plan was commissioned on behalf of the BAB. As such the plan belonged to the BAB and the BAB was going to move forward with adoption.
- c. MOTION TO APPROVE BIKE PLAN INCLUSIVE OF THE DOWNTOWN MASTER PLAN AS DEVELOPED BY BIKO ASSOCIATES: Arey, R;
SECONDED: Schroeder, K;
Further discussion of the motion provided the following comments
 - i. Bob Spalding weighed in that he agrees with Treat in that since there was insufficient review and/or comment by the downtown District Council.
 - ii. Thompson stated that the BIKO study is called such since they are the ones hired to complete the study. Thompson further stated that the

downtown plan was completed by outside services since the City did not have the manpower resources to devote to the work and the Downtown TMO was willing to pay for the study.

- iii. Budel stated he was uneasy about approving the bike plan inclusive of the downtown portion.
- iv. Thompson stated that Budel did not need to vote for the plan but Thompson did emphasize the need to get the entire bike plan approved at this meeting.
- v. Kuebler made the suggestion that if Budel was not comfortable with the downtown portion then maybe that portion of the plan could be approved at a later date.
- vi. Kuebler's suggestion met with agreement from Budel but disagreement from the rest of the Board.
- vii. William Smith of BIKO Associates presented the final plan that had been revised from the last month to address the comments received by the TMO and the BAB. BIKO addressed Lehr's concern that a shared bike-bus lanes on 5th and 6th Streets were the only options that he (BIKO Associates) because the width of a bus precluded making the bus lane narrow enough to allow a separated bike lane. Lehr said a shared bike-bus lane was not appropriate, safe or inviting fro a TYPE B bicycle rider and shot be included in the downtown plan. Smith said he could see no other options available. Lehr said he could not support a plan that included a bus-bike lane.
- viii. BIKO presented there revised plan with the comments received from the TMO and from the BAB addressed.
- ix. Barbosa reminded the Board there was a Call to Question for the Motion to approve the bike plan inclusive of the Downtown Master Plan as developed by BIKO.
- x. Additional comments by Bob Spalding asked that the BAB, if it approves the downtown plan, be open to changes that may take place in the plan.
- xi. Kuebler assured Mr. Spalding that the BAB is aware that the plan may change from what is in front of them for approval and what will be incorporated into the City's Comprehensive Plan.
- xii. Barbosa reiterated the Motion before the Board:
MOTION TO APPROVE BIKE PLAN INCLUSIVE OF THE
DOWNTOWN MASTER PLAN AS DEVELOPED BY BIKO
ASSOCIATES: Arey, R; SECONDED: Schroeder, K;
YEHS: 9; NEYS: 0; MOTION CARRIED

5) MOTION TO MOVE WORK PLAN TO NEXT MONTH: Kuebler, D;
SECONDED: Schroeder, K; YEHS: 9; NEYS: 0; MOTION
CARRIED

6) MOTION to ADJOURN: Kuebler, D; SECONDED: Thompson, E; YEHS:
9; NEYS: 0; MOTION CARRIED:

MEETING ADJOURNED: 6:55 PM

Next meeting: **Tuesday, May 6, 2008;** 5:30 PM – 6:30 PM at Hazel Park Recreation Center